

**The National Provider Identifier (NPI)
and
Georgia Medicaid**

What is NPI?

The National Provider Identifier (NPI) has been adopted by the U.S. Department of Health and Human Services to meet the HIPAA health care provider identification mandate. It is a 10-digit number assigned to health care providers. Once a provider has an NPI, it will not change regardless of job or location changes.

It replaces all existing health care provider identifiers including numbers assigned by Medicare, Medicaid, Blue Cross, etc. on standard HIPAA transactions. It will be the number used to identify providers nationally.

This number does not have any embedded logic or any specific information about the provider. Alpha designations used to determine location or other information that are currently in Medicaid numbers will not be included in the NPIs.

Who needs an NPI?

All Medicaid providers, both individuals and organizations, who are eligible to receive an NPI, are required to have an NPI. This includes

- All Medicaid healthcare providers and
- All CMO healthcare providers.

The NPI will be required on electronic claims.

Medicaid providers who are not eligible to receive an NPI will maintain their current Medicaid Provider ID. A table showing the types of Medicaid providers and whether they are required to get and use an NPI is at the end of this document.

When do you need it?

All active Georgia Medicaid providers must supply their NPI to Georgia Medicaid by December 31, 2006. Providing your NPI in a timely manner will allow us to test our systems and avoid disruption in the claims process on and after the May 23rd, 2007 compliance date.

Where do you get it?

Providers apply for an NPI through the Center for Medicare and Medicaid Services (CMS) by completing the application at:

<https://nppes.cms.hhs.gov/NPPES/Welcome.do>

NPI Information

There are two types on NPI for healthcare providers. These two types are

- Type 1 - Individual Provider – an individual who renders health care.
- Type 2 - Organizational Provider – an organization that renders health care (hospital, group practice, clinic).

When applying for your NPI you should make sure to enter your current Georgia Medicaid Provider ID(s) in the section titled “Other Provider Identification Numbers.”

Individual Providers

Individual providers who provide health care should get an NPI even if they are part of a health care organization that is getting an NPI.

Individual providers who have incorporated their practice should get an NPI for themselves (Type 1) and one for the incorporated entity (Type 2).

Organizational Providers

Organizational providers may have departments, locations, or other business units that may currently have separate provider numbers for reimbursement from payers including Georgia Medicaid. Departments, locations, or other types of business units within an organization can be considered subparts and are able to obtain NPIs even though they are part of a larger organization with its own NPI.

A general rule of thumb that can be applied when deciding to get an NPI for an organizational subpart is

If the department, location, or other business unit would be considered a ‘covered provider’ and would need an NPI if they were separate from the primary organization they should get their own NPI.

Keep in mind how your organization (hospital, group practice, or other organizational healthcare provider) is currently enrolled as Medicaid providers when deciding on the subparts of your organization that will need NPIs. Maintaining the same enrollment configuration will minimize disruption in claims reimbursement.

Submitting Your NPI to Georgia Medicaid

If you are a current Medicaid provider,

- You must use the form on the next page to submit your NPI(s) to Georgia Medicaid.
- A copy of the confirmation letter or e-mail from NPPES must accompany your completed form.
- The completed form and letter may be mailed or faxed to the Georgia Medicaid Fiscal Agent.

A copy of this document and form is also available on GHP Web Portal.

**Georgia Medicaid
National Provider Identifier (NPI) Submittal Form**

Contact Name: _____

Date: _____

Facility/Organization/Practice Name: _____

Contact Phone #: _____ Contact Fax #: _____ E-Mail Address: _____

Provider/Organization Name	Medicaid ID#	NPI#	I or O	Taxonomy Code

(Attach additional sheets, as necessary, using the above format.)

Instructions

- In the first column print your provider, organization, or organization and subpart name.
- In the second column print your current Medicaid Provider ID. Only enter 1 Medicaid Provider ID per line.
- In the third column print the NPI assigned to the provider in column 1 as issued by the National Provider & Plan Enumeration System (NPPES). Only enter one NPI per line.
- In the fourth column put "I" if the provider is an individual practitioner or "O" if the NPI on this line is an organization.
- In the last column enter the taxonomy codes that you provided to NPPES when you obtained your NPI. Enter only the taxonomy codes for the NPI entered on this line.

Mail or fax the completed form with a copy of the NPPES confirmation notice to:

Mail: ACS Provider Enrollment Unit
Post Office Box 4000
McRae, Georgia 31055

Fax: 1-866-309-0935